

MEMORANDUM

#02-14

TO: All Agency and School Fiscal Officers

FROM: Trisha L. Neely
Director

DATE: May 15, 2002

SUBJECT: PAYROLL KICKERS FOR JUNE 28th PAYROLL CHARGE

The last payroll charge for FY 02 will occur during the nightly processing on June 28, 2002. Please have staff available on July 1, 2, and 3 to assist in resolving your payroll kicker charges on the DFMS suspense file. Every kicker must be resolved before the year-end closeout begins.

Should you have any questions please call Linda Davis at 744-1048 or your State Accountant.